# **Privacy Policy**

Effective Date: 10/3/2024

At Cleaning Spur LLC, your privacy is our priority. We are committed to protecting your personal information and ensuring transparency regarding how we collect, use, and store your data. This Privacy Policy outlines the steps we take to safeguard your information and your rights regarding your data.

#### 1. Information We Collect

We collect personal information that you provide to us directly when you:

- Request a quote or book our cleaning services
- Contact us for customer support
- Visit our website or use our online forms

The types of personal information we may collect include:

- Contact Information: Full name, phone number, email address, physical address
- Payment Information: Credit card or other payment details (secured and encrypted)
- **Service Details:** Information about the cleaning services requested, including specific needs or preferences

### 2. How We Use Your Information

We use your personal information for the following purposes:

- Service Provision: To schedule and provide cleaning services
- Customer Support: To respond to inquiries, complaints, and feedback
- Payments and Billing: To process payments and send billing information
- Marketing & Communication: To send you promotional offers, service updates, or newsletters (you can opt-out at any time)
- Improvement: To improve our services based on your feedback and preferences

#### 3. Sharing of Your Information

We do not sell or rent your personal information to third parties. However, we may share your information in the following circumstances:

- **Service Providers:** With trusted third-party service providers (e.g., payment processors, booking systems) who assist us in delivering our services. These providers are required to protect your information and only use it for the services we've contracted them to perform.
- **Legal Obligations:** If required by law or to protect the rights, property, or safety of our company, customers, or others.

### 4. Data Security

We implement security measures to protect your personal information from unauthorized access, disclosure, or alteration. This includes using secure networks and encryption for sensitive data like payment information. However, please note that no method of transmission over the internet is 100% secure, and we cannot guarantee absolute security.

## 5. Cookies & Tracking Technologies

We may use cookies and similar technologies on our website to enhance your browsing experience, analyze site traffic, and understand how you use our services. You can control your cookie preferences through your browser settings.

#### 6. Your Rights

You have the following rights regarding your personal information:

- Access: You can request a copy of the personal data we hold about you.
- Correction: You can request corrections to inaccurate or incomplete personal data.
- **Deletion:** You can request that we delete your personal information, subject to legal or contractual obligations.
- **Opt-Out:** You can unsubscribe from marketing communications at any time by following the opt-out instructions in the emails we send.

## 7. Third-Party Links

Our website may contain links to third-party websites or services that we do not operate. We are not responsible for the privacy practices or the content of those third-party sites. We encourage you to review the privacy policies of any websites you visit.

#### 8. Children's Privacy

Our services are not directed to individuals under the age of 18, and we do not knowingly collect personal information from minors. If we become aware that we have collected personal data from a child under 18, we will take steps to delete that information.

# 9. Changes to This Privacy Policy

We may update this Privacy Policy from time to time to reflect changes in our practices or relevant laws. We will notify you of any significant changes by posting the new policy on our website and updating the "Effective Date" at the top of this page.

## 10. Contact Us

If you have any questions or concerns about this Privacy Policy or your personal information, please contact us at:

Cleaning Spur LLC 1201 Pyramid Dr Las Vegas, NV, 89108 7025514583

support@cleaningspur.com